The intent of the information contained within this document is to assist the candidate with taking the Council of Interstate Testing Agencies (CITA) dental hygiene licensure examination. Questions related to the information in this document or to the facilities and policies of the School of Dentistry may be directed to the office of the Assistant Dean for Clinical Affairs at (504) 941-8110. **Candidates should read this entire document before calling LSU with questions since it contains all pertinent information.**

**PARKING:**

The address for the LSU School of Dentistry is 1100 Florida Ave, New Orleans, LA 70119. Patient parking is available in the lot across the street from the School of Dentistry.

**USAGE FEE:**

The facility fee that is determined by the school pays for the direct costs of the school's hosting of the examination. This fee includes the use of the facilities, equipment usage, sterilization and supplies used during the exams. The facility usage fee is $150 and CITA will collect this fee on behalf of the school as part of the registration. There will be an additional facility fee charged for any retake examinations for non-LSU students. Receipts will be e-mailed at time of payment to the e-mail address provided on application. Candidates do not pay any fee directly to the school.

**Patient-based Examination Equipment and Instruments:**

1. All dental operatory units are chair-mounted Adec Radius units and can be adjusted to accommodate left-handed operators.

2. **Candidates who are not LSU students must bring their own cavitrons**; the school does not have any available to rent or lease to non-LSU students. Any necessary adapters must be supplied by the candidate. Each chair has a water connector for the cavitron as illustrated in the picture below:
3. Candidates are free to use their own instruments or may use the instrument trays supplied by the school. Contents of the trays are listed at the end of this document. The school will sterilize a candidate’s own instruments if brought to the school prior to the exam.

4. Candidates must supply their own blood pressure checking devices.

5. **The School does not provide handpieces; candidates must have their own.** Handpiece tubing is all five-hole (see picture below).

6. CITA will be notified if all requisitioned instruments are not returned.

**Supplies:**

1. Disposables such as cotton and plastic disposables (saliva ejectors and suction tips) will be supplied by the School.

2. The School supplies gowns, gloves, and masks for all clinical procedures. Candidates must supply their own eye protection.
PROCEDURES FOR OBTAINING INSTRUMENTS:

1. All requisitioned sterile clinical instruments are issued to candidates by the clinic in which the instruments are used just prior to the exam.

2. Immediately following the exam, all instruments must be returned to the dispensary.

3. The Council of Interstate Testing Agencies (CITA) will be notified by the school if all requisitioned handpieces and instruments are not returned.

USE OF FACILITIES:

Candidates who wish to view the school’s facilities prior to the examination must contact the office of Clinic Administration at (504) 941-8110. A tour will normally be set up the day before the exam. **The facility may not be used by non-LSU student candidates to screen patients or take radiographs prior to the exam due to demands on staff and liability reasons.** These activities must be done by non-LSU candidates at their own facility prior to arriving for the exam.  **Radiographs must be printed for this exam location per the exam manual.**

PATIENTS:

The LSU School of Dentistry does not assume responsibility for supplying patients for the licensure examination. Additionally, the School is not involved with any service that does provide patients for licensing exams and will not let any non-LSU candidate search for patients in the School’s patient population.

SCREENING AND PREPARATORY TREATMENT OF PATIENTS:

All screening and preparatory treatment of patients must be completed prior to examination at the candidate’s own facility.

PATIENT RECORDS:

1. Each patient treated during the CITA examination must sign a completed CITA-approved Consent Form prior to the candidate's beginning each clinical procedure. These forms become part of each patient’s permanent CITA examination record and are available from the second floor dispensary.

2. A candidate must complete a Progress Note in the record at the completion of each patient encounter during the examination, indicating the treatment performed. Records should be deposited at the clinic dispensary on the floor of the examination.

Updated 8/17/16
## ATTACHMENT

### Tray Set-Up:
- Brasseler 250MH6CS Mirror
- Brasseler Explorer TU17/23Xt6
- Brasseler Furcation Explorer PN2/6
- Brasseler Posterior explorer ODU1112/6
- Brasseler Perio Probe CPUN12/6
- Brasseler Sickle Scaler SH6/H76
- Brasseler Curette SGR11/12R6
- Brasseler Curette SGR13/14R6
- Brasseler Furcation Explorer PN11/12
- Brasseler Curette SC13/146
- Brasseler Curette SM13/146
- Brasseler Curette SG1/26
- Sharpening stone
- Aspirating syringe
- Cotton Plier
- Hu-Friedy PCV-12 PH-6 Perio Probe

### Off-Tray Instruments and Supplies:
- Disposable prophy angle, brush, cup, and paste
- Toothbrush and paste
- Dental floss
- Cotton tip applicators