

**Candidate Instructions**  
**2012 ENDODONTIC EXAMINATION**  
**Council of Interstate Testing Agencies, Inc.**

**Directions:** Candidates are responsible for reading all announcements regarding the administration of the endodontic examination, as well as reviewing the candidate examination manual and online tutorials.

**Set-Up (1:00 p.m. - 1:30 p.m.)**

- 1) You should obtain all instruments, equipment and materials needed to complete the examination by 1:00 p.m. Do not to open the tyodont box until instructed to do so by the Chief Examiner.
- 2) You are required to put on your lab coat or clinic smock complete with your Identification Badge, which should be on the outside of the smock where it will be visible to our staff.
- 3) The lab coat and identification badge must be worn at all times in the clinic. If you leave the clinic, you should remove your smock but keep your candidate badge on as you exit and re-enter the laboratory.
- 4) No cell phones, pagers or other electronic devices are allowed in the clinic. Should you need to make a call, please step outside of the clinic area.
- 5) Circulating on the laboratory floor will be Clinic Floor Examiners who will assist in the administration of the examination. They may be referred to as CFE's. They will assist you and answer questions you may have regarding the examination and its protocols.
- 6) Only materials from the CITA manual, materials published on the CITA website, or materials given to candidates by CITA are allowed in the clinic. Any other written materials are not allowed in the clinic area. Any screw drivers should be turned in at the front of the clinic and you may collect them at the end of the clinic.
- 7) Please have the Endodontic Progress Form out on the table top and check to ensure that your candidate number is on the Progress Form.
- 8) You may punch your rubber dams during the Set Up period, but you may not place your rubber dams until the start of the clinic has been announced by the Chief Examiner.
- 9) You may not begin any procedures until clinic start time has been announced by the Chief Examiner.
- 10) CITA staff will dispense your tyodont box. Do not open the tyodont box, but look at the top of the tyodont box and confirm that your candidate number appears on the top of the box. If it does not, inform a CFE immediately.

- 11) Once instructed to open up your typodont box, check to ensure that your candidate number appears on the label affixed to the full arch maxillary endodontic carrier tray. Make sure the number is your candidate number. If it is not, immediately notify a CFE.
- 12) Verify that the carrier tray present in your typodont is the carrier tray to be used for the endodontic procedure. It is your responsibility to verify that the carrier tray is correct. Once the examination begins, you will NOT be allowed to change out your carrier tray. If you do not have the correct carrier tray, immediately notify a CFE.
- 13) Next verify that all teeth in the full arch carrier tray and the tissue areas of the carrier tray are free from defect and/or damage. This inspection must include teeth and tissue areas, in and around the teeth and tissue areas on which you will be performing procedures AND those teeth and tissue areas in the contra lateral side of the arch, as well as the opposing arch. If you observe any defect/ damage you MUST contact a clinic floor examiner and they will either replace those defective/damaged items or note their condition on your Progress Form so that those areas of defect/damage will not be scored as deficiencies in your candidate performance. **It is your responsibility to insure that all teeth and tissue are free from defect/damage as once the clinic period begins, any areas of defect/damage will be considered and graded as having been resultant to candidate performance.**
- 14) Do not remove the teeth from the carrier trays or the carrier trays from the typodont unless instructed to do so, and in the presence of a clinic floor examiner.
- 15) When you are ready to have the anterior tooth measured, raise your hand and a CFE will come to your station.
- 16) The CFE will remove tooth #8 from the carrier tray for you to measure. Do not remove the anterior endodontic tooth unless instructed to do so by a CFE. The CFE will stay with you while you measure the length of the tooth and observe that you record the length on the Progress Form.
- 17) Once all candidates have completed the Set-Up period, the Chief Examiner will announce the start of clinic.

### **Completion of Procedures**

- 1) You may transition from the anterior to the posterior procedure without CFE approval. A separate rubber dam must be used for the anterior endodontic and posterior endodontic procedure.
- 2) All sterilization/infection control procedures must be followed when clinic begins. If you drop an instrument, you should raise your hand and have a CFE come to your station. Inform the CFE that your instrument is no longer sterile and the CFE will instruct you as to how you will re-establish a sterile environment. Alcohol wipes for disinfecting instruments can be found at the supply station and are used for this purpose only.
- 3) Proper operator position relative to the patient must be followed when clinic begins.

- 4) If you have a need to visit the restroom, you may do so without seeking CFE approval. No materials, other than a personal handbag, may leave the laboratory area.
- 5) You will have three hours to complete all endodontic procedures.
- 6) As a candidate you should not, at any time, remove the teeth from the carrier trays or the carrier trays from the typodont unless instructed to do so, and in the presence of a clinic floor examiner.

### **Check – Out**

- 1) At 4:30 p.m. the end of the clinic period will be announced and you will be expected to immediately stop all work on all teeth. Continuing to work past the announced end of clinic will result in failure of the endodontic procedure.
- 2) When you are ready to check out, wipe the teeth and tissue with a water moistened gauze to remove any tooth dust and dry the tissue and teeth with air spray. You may wipe the teeth and tissue with a gauze pad and water. Do **not** wipe them with alcohol, eugenol or other cleaning agent.
- 3) Have the Progress Form on the desktop and raise your hand when you are finished cleaning the teeth and tissue. Do not remove the teeth from the carrier tray or the carrier trays from the typodont until instructed to do so by a CFE.
- 4) The Examiner will collect the typodont and complete the Progress Form for the Endodontic Portion of the Examination.
- 5) The candidate should clean and disinfect the area in which their procedure was performed.